

Scio Memorial Library

Minutes

June 8th, 2023

The concerns of a library board of trustees are:

*Finance *Policy *Planning *Personnel *Advocacy

Present:

Carol Bush
Carole Wells
Donna Emrick
Carolyn Miller
Raeanne Smith, Library Director

Absent:

Deb Root (excused)
Linda Clayson (excused)

Preliminaries:

The meeting was called to order at 10:58 a.m. by Vice-President Carol Bush and the pledge of allegiance recited. The minutes of the previous meeting were unanimously approved upon motion by Carole, seconded by Donna. No correspondence was reported. The treasurer's reports were reviewed. Carolyn moved acceptance, which was seconded by Donna, with all in favor. The bill schedule was approved upon motion by Carolyn, seconded by Donna, with all in favor.

Director's Report:

Midweek music openings are July 19th and 26th, and August 2nd and 9th. The vote for additional funding next year through school taxes passed favorably 54 to 28. The sidewalk giveaway of books to children lining the Memorial Day parade route was likewise successful at about 100 to zero. (There was one kid busy on his device who declined a book, but he was persuaded.) She has filed an application for an Amazon business grant which would allow for ADA compliance equipment upgrades. The Manley Foundation grant which requested replacement of conference room furniture, a laptop and phones is pending. Fingers crossed. The report was accepted upon appropriate motion with all in favor.

Grants: as above

Retention and Destruction

Raeanne was thanked for her efforts in the inventory of filed, unfiled, and misfiled paperwork, and approval was granted by common consent that all non-required paper pursuant to the appropriate Retention Policy be safely destroyed and required documents be appropriately labeled and safeguarded.

Future Meeting:

The next board meeting will be held on Thursday, July 13th at 11:00 a.m.

A trustees workshop will be available remotely on June 20th at 5:00 p.m. Raeanne will pre-register those board members who wish to attend.

There being no further business, the meeting was adjourned at noon.

Respectfully submitted,

Carolyn Miller, Secretary